



### Management Information System

Teaching Staff, Non-Teaching Staff, Management, and students utilise the MIS. The College Management information system includes the following Modules: -

1. **User Module:** System Analyst Office grants various Users access to the Users Module and generates their login portals and one-time passwords. Online admission verification can be performed by concerned teachers through their individual login portals.
2. **Inventory Module:** All College stocks are recorded in the inventory module, and stock balances for all categories can be viewed at any time. The Inventory Module also enables Bill Management functions such as bill scanning, bill status, etc.
3. **Offline Online Admission:** At the time of acceptance, student information is recorded into the student database and subsequently made accessible to the accounts branch for processing of student fees.
4. **Accounts Module:** The Account Module addresses all significant account-related difficulties, including the automatic production of the Ledger Book, Balance Sheet, Cash Book, and Profit and Loss Account.
5. **Fees Module:** The fees module permits online and offline fee submission.
6. **Library Module:** All of the library's books have been entered into the module. The Library module enables the location and monitoring of books, as well as the online circulation and return of books.
7. **Pay Roll:** On the basis of inputs provided by the system, the Pay Roll module calculates the monthly salaries of all employees.

### Office Module

User login page

Guru Nanak College  
(Budhlada (Mansa))

Login :

Username :

Password :

Login

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# GURU NANAK COLLEGE BUDHLADA

Under the Management of Shiromani Gurdwara Parbandhak Committee, Sri Amritsar Sahib

## NAAC - SSR - Cycle - II

### Student Admission Module

Student Admission

Student Name/ Adm No / Roll No / Univ Roll No:

Total Admissions: 27100

Search For:

☒ Enquiry Id ☐ Enquiry Name ☐ Enquiry Date ☐ All

Enquiry Id:  Go

Basic Info | Contact Info | Academic Info | Fee Detail | Guardian's Info | Document Detail | Health Records | Student Bank Account Detail | Other Info | Scholarship

Contact Info

Student Name:

Gender: ☐ Male ☐ Female

Sibling: ☐ Yes ☒ No

Sibling Detail:

Pincode:

State:

Blood Group:

Category:

Religion:

Email Address:

Phone No:

Enquiry Source:

Permanent Address:

Current Address:

City:

Nationality:

Cast Category:

Belongs To:

Mobile No:

Lateral Entry:

Save Cancel

### Fee receipt Module

Receipt

Search RecNo/RollNo:

Student Detail

Registration No: 0 Admission No: 2019/LCA0/444 Receipt No:  Date: 12/10/2020

Student's Name: HARPREET KAUR Father's Name: MAJOR SINGH Receipt Type: Current

Gender: Female Date Of Birth: 24/07/1997 Student Type: Old

Academic Year: 01/04/2020-31/03/2021 RollNo: 10714

Course: M.Sc Math 11 Semester:

Fees Detail

Fee Title	Due Amount	Paid Amount
College Funds	Rs. 4360.00	Rs. 4360.00
Edu. Scholarship Dev Fund	Rs. 240.00	Rs. 240.00
Gratuity Fund	Rs. 400.00	Rs. 400.00
Uni Exam Fee	Rs. 1450.00	Rs. 1450.00
Total Amount: Rs. 8120		Paid Amount: Rs. 8120.00
Fine Due: Rs. 0		Paid Amount: Rs. 0
Total Due: Rs. 8120		Paid Amount: Rs. 8120.00
		Fine Discount: Rs. 0

Additional / Manual Charges Details:

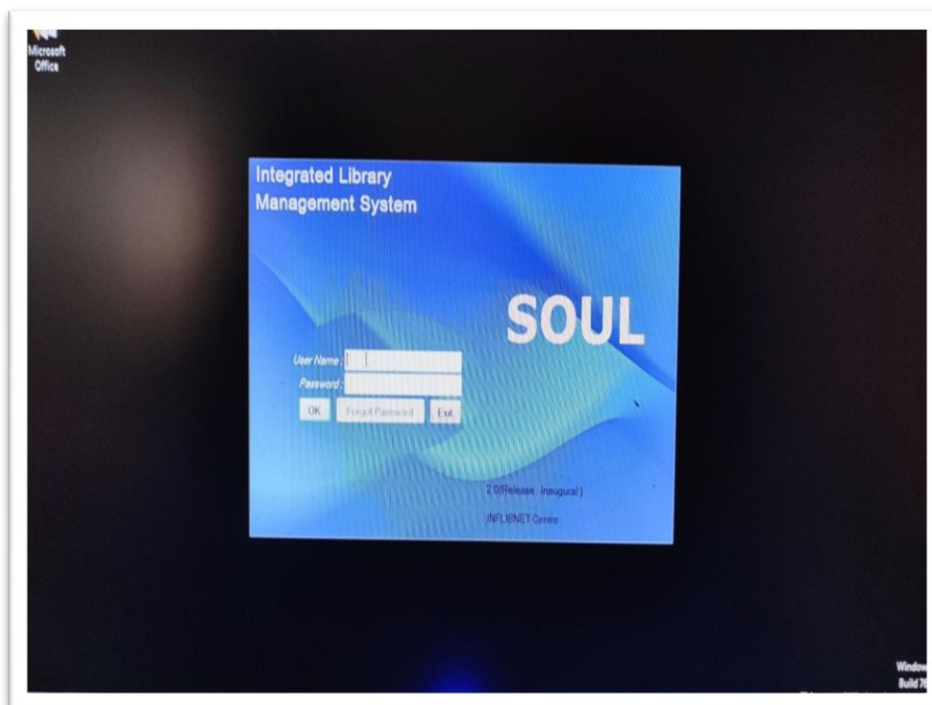


# GURU NANAK COLLEGE BUDHLADA

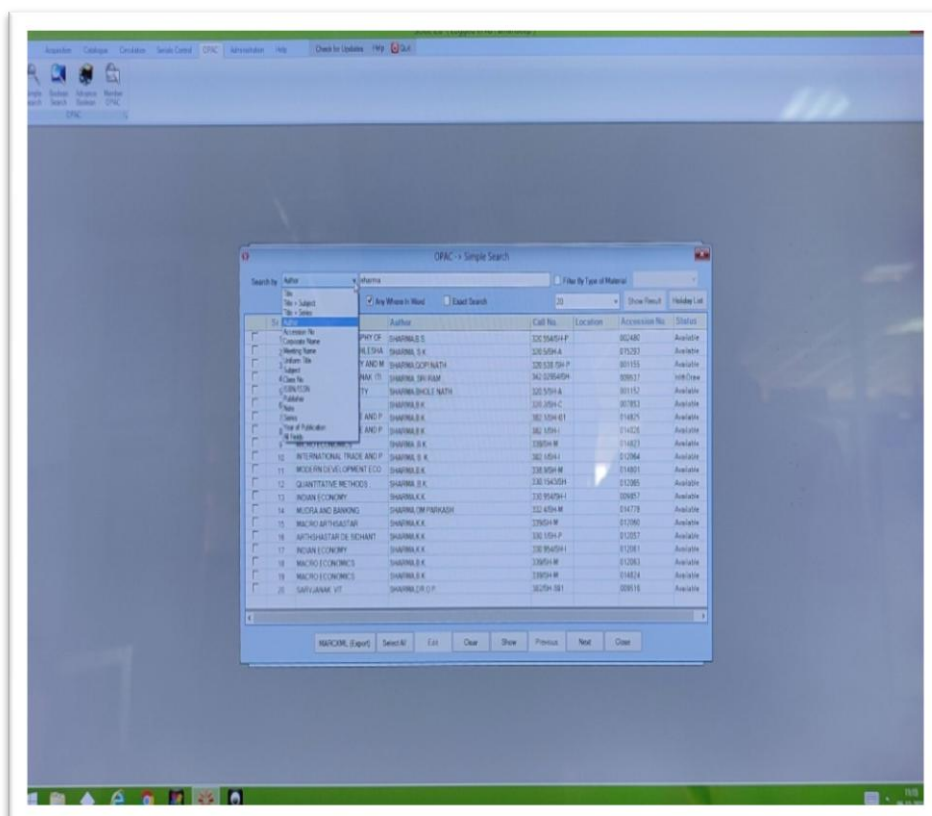
Under the Management of Shiromani Gurdwara Parbandhak Committee, Sri Amritsar Sahib

## NAAC - SSR - Cycle - II

### Library module



### Web-OPAC software





# GURU NANAK COLLEGE BUDHLADA

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## NAAC - SSR - Cycle - II

### Issue return

Acquisition Catalogue Circulation Serials Control OPAC Administration Help Check for Updates Help Quit

Membership Transaction ILL Maintenance Transaction Menu Search by Title Overdue Charges Book-bank Issue Reminder Circulation Group Stock Verification Member Login Book Transfer

Circulation Transaction

Item Issued over a Period

Filter by Library

Select Option Issue Date Issue Date Between 14/07/2020 And 31/05/2021 Display

Accession No.	Author	Category	Call No.	Material	Issue Date	Due Date
TASQ46160001	RAMANDEEP KAUR	Teaching Adhoc Staff	015439	SAMAJ SHASTER	17/08/2020	16/09/2020
ACPU46140003	Pangabi Dr Rajandeep kaur	Permanent Teaching Staff	000290	BAHGATI KAV	10/02/2021	29/08/2021
ACPU46160004	JATINDER KAUR	Permanent Teaching Staff	007841	KAWANI SIDHAT TE ALOCHANA	30/04/2021	17/11/2021
ACHN46160001	KULWANT SINGH	Permanent Teaching Staff	007879	BHAGWATI CHARAN VERMA	06/05/2021	23/11/2021
TAHN46160002	PROF GURJEET KAUR	Teaching Adhoc Staff	013088	ANDHERE MEIN	09/09/2020	10/02/2021
TAHN46190001	JASPREET KAUR	Teaching Adhoc Staff	009638	HINDI BAHSHA KA SARAL VIYAKARAN	31/08/2020	24/02/2021
TAPU46160007	AVTAR SINGH	Teaching Adhoc Staff	009666	SABHACHAR DE CHAR ADHYAN	27/10/2020	30/04/2021

Send Mail Close

Acquisition Catalogue Circulation Serials Control OPAC Administration Help Check for Updates Help Quit

Membership Transaction ILL Maintenance Transaction Menu Search by Title Overdue Charges Book-bank Issue Reminder Circulation Group Stock Verification Member Login Book Transfer

Circulation Transaction

Transaction

Book/Member Details

Accession No. 028085 Member Code/Member ID ACM46140002

Member Details

Member Name: Mathematics Prof. Happy Member Code: ACM46140002 Current Due: 0.0000

Department: Mathematics Category: Permanent Item Issued: 10

Print Issue Slip

Accession No.	Book Stat	Title	Author	Call No.	Material	Issue Ref	Issue Date	Due Date	Reserve Date
028085	Issued	KREYSZIG INTR	KREYSZIGLE	515.7 KR-K	Textual Do	N	24/11/2020	12/6/2021	

Remove Item Remove All Item(s)

Issued / Reserved book Details

Borrowing Member Reservation Details

Issued Book Details

Member Code	Issue Date
ACM46140002	24/11/2020

Member Name Due Date

Department Category

Privileges Details

Issue Privileges Reserve

Book Name	Accession No.	Issue Date	Due Date	User Code
Fundamenta	018462	7/4/2018	24/10/2018	amandeep
MATHEMAT	015898	11/5/2017	27/11/2017	amandeep
FUNCTION	016469	25/3/2022	12/10/2022	amandeep
VIDEV4793	018185	24/11/2020	12/6/2021	amandeep

Issue (F-3) Return (F-4) Renewal (F-6) Reserve (F-7) Lost Missing Damage Withdraw Reminder Overdue Issue (On-Premises) Return (On-Premises) Exit





# GURU NANAK COLLEGE BUDHLADA

Under the Management of Shiromani Gurdwara Parbandhak Committee, Sri Amritsar Sahib

## NAAC - SSR - Cycle - II

### Barcode generation Module for Identity Card

Acquisition Catalogue Circulation Serials Control OPAC Administration Help Check for Updates Help Quit

Cataloguing Import/Export User Services Reports Basic Advanced Spine Label Book Card

**Spine Label**

Select Report: By Accession Nos. Date From: 01/07/2020 To: 31/05/2021 Consider Date

Enter Accession No.: 023087 Type of Material: Textual Documents Select Label: Spine Label Search

Select Fields to Display on Report

☒ Accession No ☐ Class No ☒ Call No ☐ Collection Type ☒ Accession No (Barcode) ☐ Book No ☐ Draw Line ☐ Header

294 607, HA-G15

023087

Note: If you select option "Accession No." then enter multiple accession nos using comma (,) as a separator

Send Mail Close

Acquisition Catalogue Circulation Serials Control OPAC Administration Help Check for Updates Help Quit

Membership Transaction ILL Maintenance New Member Copy Member Search Member Delete Renewal

**New Member**

Academic Information

Category: Institute: Department: Course/Designation:

Add Institute

Personal Information

Contact Information: Picture: Guarantor Information(Optional):

Surname: Forename: Birthdate: 1/ 5/ 2020 Year of Joining: 2020 Member Code: Status: Gender: Member Type: Member ID:

Payment Information

Others

Deposit Amount: Receipt No.: Receipt Date: 1/ 1/ 2021

Membership Amount: Receipt No.: Receipt Date: 3/ 3/ 2021

Maximum Due Amount: Effective Date: 01/08/2020 Card Exp. Date: 31/ 3/ 2021

Remark:

Add Update Save Cancel Search Exit

First Previous Next Last



# GURU NANAK COLLEGE BUDHLADA

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## NAAC - SSR - Cycle - II

### Account Module

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help

Gateway of Tally

Current Period: 1.4.2020 to 31.3.2021 Current Date: Wednesday, 31 Mar, 2021

List of Selected Companies

Name of Company: Guru Nanak College Principal A/c Date of Last Entry: 19-Mar-2022

Gateway of Tally ...  
Display Menu

Account Books

- Cont./Bank Book(s)
- Ledger
- Group Summary
- Group Vouchers
- Sales Register
- Purchase Register
- Journal Register
- Quit

Product: Tally POWER OF SIMPLICITY Tally.ERP 9

Version & Updates: Series A Release 6.6 Series A Release 6.6.3 Available TDLs: 0 of 1 loaded

License & Services: Serial Number: 736104130 Gold TSS expired on: 31-Mar-2021 Account Id: officcgn71@yahoo.com

Configuration: Gateway Server with ODBC

Ctrl + Alt + F: Parmod:9999 9000

Calculator: Ctrl + N

F1: Select Cmp F2: Shut Cmp F3: Date F4: Period F5: Company F6: Cmp Info F7: Features F8: Configure

Tally.ERP 9:9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help

Gateway of Tally

Current Period: 1.4.2020 to 31.3.2021 Current Date: Wednesday, 31 Mar, 2021

List of Selected Companies

Name of Company: Guru Nanak College Principal A/c Date of Last Entry: 19-Mar-2022

Gateway of Tally

Masters

- Accounts Info
- Inventory Info

Transactions

- Accounting Vouchers
- Inventory Vouchers

Utilities

- Imp/Ort Data
- Banking

Reports

- Balance Sheet
- Profit & Loss A/c
- Stock Summary
- Ratio Analysis

Display

- Multi Account Printing

Quit

Product: Tally POWER OF SIMPLICITY Tally.ERP 9

Version & Updates: Series A Release 6.6 Series A Release 6.6.3 Available TDLs: 0 of 1 loaded

License & Services: Serial Number: 736104130 Gold TSS expired on: 31-Mar-2021 Account Id: officcgn71@yahoo.com

Configuration: Gateway Server with ODBC

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F1: Select Cmp F2: Shut Cmp F3: Date F4: Period F5: Company F6: Cmp Info F7: Features F8: Configure

Tally MASH -> Gateway of Tally

© Tally Solutions Pvt Ltd, 1988-2020 Tue, 22 Mar, 2022 14:43:11



# GURU NANAK COLLEGE BUDHLADA

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## NAAC - SSR - Cycle - II

Tally ERP 9-9000

P: Print E: Export M: E-Mail O: Upload S: TallyShop G: Language K: Keyboard K: Control Centre H: Support Centre H: Help

Gateway of Tally Ctrl + M

Current Period: 1.4.2020 to 31.3.2021 Current Date: Wednesday, 31 Mar, 2021

List of Selected Companies

Name of Company: Guru Nanak College Principal A/c Date of Last Entry: 19-Mar-2022

Gateway of Tally Display Menu

- Trial Balance
- Day Book
- Account Books
- Statements of Accounts
- Inventory Books
- Statements of Inventory
- Cash/Funds Flow
- Receipts and Payments
- List of Accounts
- Exception Reports
- Quit

Product: Tally ERP 9 POWER OF SIMPLICITY

Version & Updates: Series A Release 6.6 Series A Release 6.6.3 Available TDLs: 0 of 1 loaded

License & Services: Serial Number: 736194139 Gold TSS expired on: 31-Mar-2021 Account Id: officagnc71@yahoo.com

Configuration: Gateway Server with ODBC Parmod: 9999 9000

Calculator: Ctrl + N

Tally MAN -> Gateway of Tally -> Display Menu

F1: Select Cmp F2: Date F3: Company F4: Cmp Info F5: Features F6: Configure