



FD Diary No.11384 (FD-III)
Dated: 20.03.2019

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110002

No F 1-140/2018(CC)

The Under Secretary (FD-III)
University Grants Commission
Bahadur Shah Zafar Marg
New Delhi-110 002

March, 2019

27 MAR 2019

Subject: Release of Grants-in-aid to Guru Nanak College, Bareta-Jakhal Road, Budhlada, District Mansa-151 502 (Punjab) for the year 2018-2019 under the Scheme of Community College.

I am directed to convey the sanction of the University Grants Commission for payment of grant of an 'on account grant' of Rs.1,20,000/- (Rupees One Lakh Twenty Thousand Only) for the year 2018-2019 towards Community College Scheme to the Principal, Guru Nanak College, Bareta-Jakhal Road, Budhlada, District Mansa-151 502 (Punjab) for the Revenue/Capital expenditure to be incurred during 2018-2019 as follows:

Budget Head	Head of Account	Total Allocation	Amount to be released for 2018-2019 as 1 st instalment (50% out of the total allocation)	Grant is being now sanctioned as 16% as 1 st instalment (For SC Category)	Total Grant
Non-Recurring (A)					
Start-up Assistance (Setting up of Laboratories/ workshops facilities, procurement of teaching and learning materials including Courseware, machineries/equipment and renovation of buildings)	3 (B) 18 (35)	15,00,000	7,50,000	1,20,000	1,20,000

- The sanctioned amount is debit to Head of Account 3 (B) (18) 35 and is valid for during the financial year 2018-2019 only.
- The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grants-in-aid bill and shall be disbursed to and credited to the Principal, Guru Nanak College, Bareta-Jakhal Road, Budhlada, District Mansa-151 502 (Punjab) for the year 2018-2019 through Electronic mode as per the following details:

a) Details (Name & Address) of Account Holder	Principal, Guru Nanak College, Bareta-Jakhal Road, Budhlada, District Mansa-151 502 (Punjab)
b) Name & address of Bank branch	Axis Bank, Ground Floor, Unit No. 19d Mangal Bhawan, Budhlada (PUNJAB)
c) Account No	913010001032532
d) IFSC Code	UTIB0001517
e) MICR Code	151211412
f) Type of Account	Saving Bank

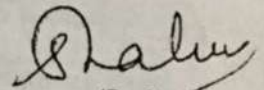
- The Grant is Subject to the adjustment on the basis of Utilization Certificate in the prescribed Proforma submitted by the College/Institution.
- The College / Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.
- The College / Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.
- The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or transferred or utilized for the purposes other than those for which the grants was given without proper sanction of the UGC and should at any time the College ceased to function, such assets shall revert to the University Grants Commission.
- A Register of Assets acquired wholly or substantially out of the grant shall be maintained by the College in the prescribed proforma.

[Signature]
Dr. SHALINI
Principal, Guru Nanak College
Bareta-Jakhal Road, Budhlada
District Mansa-151 502 (Punjab)

[Signature]
all

9. The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned/ paid. In case of non-utilization thereof, simple interest @ 10% per annum, as amended from time to time on the unutilized amount from the date of draw the date of refund as per provisions contained in General Financial Rules of Govt. of India, will be charged.
10. The College / Institution shall follow strictly the Government of India / UGC's guidelines regarding implementation of the reservation [both vertical (for SC, ST & OBC) and horizontal (for persons with disability etc.)] in teaching and non-teaching posts.
11. The College / Institution shall fully implement the Official Language Policy of Union Government and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
12. The sanction is issued in exercise of the delegation of powers vide UGC Order No. 130/2013 [F.No. 10-11/12 (Admn. IA & B)] dated 28/5/2013.
13. The College / Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.
14. The College / Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
15. The accounts of the College / Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
16. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
17. Funds to the extent of Rs. _____ lakh are available under the scheme.
18. This issues with the concurrence of IFD Diary No.4377 (IFD) dated 13.03.2019
19. This issues with the approval of Secretary, UGC vide Dy. No.87830 dated 15.03.2019.

Yours faithfully,

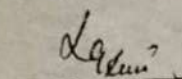


(Dr. Shalini)
Education Officer

Copy forwarded for information and necessary action for:-

1. The Principal,
Guru Nanak College,
Bareta-Jakhai Road, Budhlada,
District Mansa-151 502 (Punjab)
2. The Registrar,
Punjab University,
Patiala, Punjab
3. Office of the Director General of Audit,
Central Revenues, AGCR Building, I.P. Estate,
New Delhi.
4. Guard File

डॉ. शालिनी/Dr. SHALINI
शिक्षा अधिकारी/Education Officer
विश्वविद्यालय अनुदान आयोग,
University Grants Commission
मानव संसाधन विकास मंत्रालय
Min. of Human Resource Development
भारत सरकार/Govt. of India
नई दिल्ली/New Delhi-110002


(Laxmi Rawat)
Section Officer



UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110002

No.F.1-140/2018(CC)

March, 2019

The Under Secretary (FD-III)
University Grants Commission
Bahadur Shah Zafar Marg
New Delhi-110 002.

27 MAR 2019

Subject: Release of Grants-in-aid to Guru Nanak College, Bareta-Jakhal Road, Budhlada, District Mansa-151 502 (Punjab) for the year 2018-2019 under the Scheme of Community College.

I am directed to convey the sanction of the University Grants Commission for payment of grant of an 'on account grant' of Rs.60,000/- (Rupees Sixty Thousand Only) for the year 2018-2019 towards Community College Scheme to the Principal, Guru Nanak College, Bareta-Jakhal Road, Budhlada, District Mansa-151 502 (Punjab) for the Revenue/Capital expenditure to be incurred during 2018-2019 as follows:

Budget Head	Head of Account	Total Allocation	Amount to be released for 2018-2019 as 1 st instalment (50% out of the total allocation)	Total Grant is being now sanctioned as 1 st instalment 8% (For ST Category)	Total Grant
Non-Recurring (A)					
Start-up Assistance (Setting up of Laboratories/ workshops facilities, procurement of teaching and learning materials including Courseware, machineries/equipment and renovation of buildings)	3 (C) 18 (35)	15,00,000	7,50,000	60,000	60,000

- The sanctioned amount is debit to Head of Account 3 (C) (18) 35 and is valid for during the financial year 2018-2019 only.
- The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grants-in-aid bill and shall be disbursed to and credited to the Principal, Guru Nanak College, Bareta-Jakhal Road, Budhlada, District Mansa-151 502 (Punjab) for the year 2018-2019 through Electronic mode as per the following details:

a) Details (Name & Address) of Account Holder	Principal, Guru Nanak College, Bareta-Jakhal Road, Budhlada, District Mansa-151 502 (Punjab)
b) Name & address of Bank branch	Axis Bank, Ground Floor, Unit No. 198 Mangal Bhawan, Budhlada (PUNJAB)
c) Account No	913010001032532
d) IFSC Code	UTIB0001517
e) MICR Code	151211412
f) Type of Account	Saving Bank

- The Grant is Subject to the adjustment on the basis of Utilization Certificate in the prescribed Proforma submitted by the College/Institution.
- The College / Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.
- The College / Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under.
- The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- The assets acquired wholly or substantially out of University Grants Commission's Grants shall be disposed or transferred or utilized for the purposes other than those for which the grants was given without proper sanction of the UGC and at any time the College ceased to function, such assets shall revert to the University Grants Commission.
- A Register of Assets acquired wholly or substantially out of the grant shall be maintained by the College in the prescribed proforma.

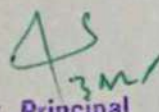
Shalini
Dr. SHALINI
शिक्षा अधिकारी/ Education Officer
ग्रामीण शिक्षा संसाधन विकास मंत्रालय
मानव संसाधन विकास मंत्रालय
उच्च शिक्षा विभाग
नई दिल्ली-110002

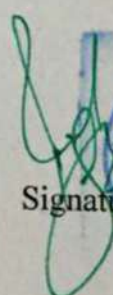
UTILIZATION CERTIFICATE

It is certified that the total grant of Rs.2500000/- (Rupees **Twenty Five Lacs**) Released by the UGC vide letter no. **File No. 1-140/2018 (CC)** has been utilized by the college/university as per details given in the attached statement in accordance with the terms and conditions laid down by the UGC vide its letter no. **File No. 1-140/2018 (CC)** and that all the terms and conditions have been fulfilled by the college/university and the grant has been utilized for the purpose for which it was sanctioned.

It is further certified that the inventories of permanent and semi-permanent assets created/acquired wholly or mainly out of the grants given by the UGC as indicated in the enclosed statement are being maintained in the prescribed form and are being kept up-to date and these assets have not been disposed off, encumbered or utilized for any other purpose.

If as a result of checking or audit objection, some irregularity is noticed at a later state, the college/university will refund the objected amount.


Principal
Guru Nanak College
Signature of Principal with Seal


22/7/22
CA
F.R.N.
018763N
Chartered Accountant
Signature of Auditor with Seal

Note: The Utilization Certificate should be accompanied by audited statement of account indicating on various items.

Performa For Submission Of Statement Of Expenditure Incurred For The Community College

Name of the college: **Guru Nanak College Budhlada**

Name of the Vocational Degree Course: **Community College Program**

No. & Date of UGC approval: **File No. 1-140/2018 (CC)**

Period to which the account related: **1/4/2019 to 31/3/2021**

Details of actual expenditure incurred:

Sr.	Scheme Name	Particulars	Grant Approved	Grant Released	Expenses incurred by the college			Total	Unspent Balance
					2019-20	2020-21			
1	Community College Program (Non-Recurring)	1. Setting up item it lab/ workshop facilities/ procurement of teaching & learning material, machinery equipments 2. Maintenance	15,00,000	7,50,000	499590	498650		998240	
		Total-1	15,00,000	7,50,000	499590	498650		998240	0
2	Community College Program (Recurring)	Contract/Visiting/Guest Faculty	25,00,000	12,50,000	384303	642885		1027188	0
3		Operative Cost	10,00,000	5,00,000	129103	421439		550542	0
		Total-2	5000000	17,50,000	513406	1064324		1577730	
		Grant Total 1+2	6500000	2500000	1012996	1562974		2575970	0
		Interest		45000					

Unspent Balance:-0

Principal
Guru Nanak College
BUDHLADA
Principal Signature with Seal

Nodal Officer
B.Voc. Programme
Guru Nanak College, Budhlada
Nodal Officer B.Voc. Degree

Accountant
Guru Nanak College
Budhlada
College Account Section

Chartered Accountant Signature
22/7/22

Performa For Submission Of Statement Of Expenditure Incurred For The Community College

Name of the college:

Guru Nanak College Budhlada

Name of the Vocational Degree Course:

Community College Program

No. & Date of UGC approval:

Apparel Made-up & Home Furnishing and Agriculture Sector council of India
File No. 1-140/2018 (CC)

Period to which the account related:

2018 to 30/9/2020

Details of actual expenditure incurred:

Sr.	Scheme Name	Particulars	Grant Approved	Grant Released	Expenses incurred by the college			Total	Unspent Balance
					2018-19	2019-20 Upto 31/3/20	Upto 30/9/20		
1	Community College Program (Non-Recurring)	1. Setting up item it lab/ workshop facilities/ procurement of teaching & learning material, machinery equipments 2. Maintenance	15,00,000	7,50,000	559223	499590	498650	1557463	
		Total-1	15,00,000	7,50,000	559223	499590	498650	1557463	
2	Community College Program (Recurring)	Staff	25,00,000	12,50,000	-	384303	87869	472172	0
3		Operative Cost	10,00,000	5,00,000	517423	129103	277631	924157	0
		Total-2	5000000	17,50,000	517423	513406	365500	1396329	
		Grant Total 1+2	6500000	2500000	1076646	1012996	864150	2953792	0
		Interest		45225					
		Student Fee		118000					

Unspent Balance:-0

Nodal Officer

Community College
Nanak College, Punjab

Nodal Officer B.Voc. Degree

ACCOUNT.

G. N. C.

SUBULADA

College Account Section

Chartered Accountant Signature

UJIN: 225448200UMK419J

UTILIZATION CERTIFICATE

It is certified that the total grant of Rs. **2500000/-** (Rupees **Twenty Five Lacs**) Released by the UGC vide letter no. **File No. 1-140/2018 (CC)** under community College Scheme has been utilized by the college/university as per details given in the attached statement in accordance with the terms and conditions laid down by the UGC vide its letter no. **File No. 1-140/2018 (CC)** and that all the terms and conditions have been fulfilled by the college/university and the grant has been utilized for the purpose for which it was sanctioned.

It is further certified that the inventories of permanent and semi-permanent assets created/acquired wholly or mainly out of the grants given by the UGC as indicated in the enclosed statement are being maintained in the prescribed form and are being kept up-to date and these assets have not been disposed off, encumbered or utilized for any other purpose.

If as a result of checking or audit objection, some irregularity is noticed at a later state, the college/university will refund the objected amount.

Signature of Principal with Seal



Signature of Auditor with Seal

Note: The Utilization Certificate should be accompanied by audited statement of account indicating on various items.